



The Timber Hut at St Joseph's
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STANDBY MEMBERS FORM

2022-2023 STANDBY APPLICATION FOR WRAP AROUND CARE FOR CHILDREN ATTENDING ST. JOSEPH'S PRIMARY SCHOOL

Please return either a scanned copy/photo by email to the address above.

If siblings are to attend, please enter all names

Childs name	D.O.B	School Year	Expected Start Date

Club	Open time	Fees	Notes
Breakfast Club	7:30-8:45am	£7.60 per session	Includes breakfast - cereal choice, toast, fruit juice and or milk
After School Club	4-6pm	£13.10 per session	Includes light tea. Set menu will be provided with limited choice e.g. beans on toast or a sandwich, fruit, fruit juice and or milk.

Who has parental responsibility for the child?

This is defined by law [usually the natural parents] however we strongly advise you to research and gain a proper understanding of the issues involved.

If both parents do not have responsibility, it is necessary to collect further information from you. Please contact Rani/Louise in confidence to discuss.

Name: _____ Relationship to child _____

Name: _____ Relationship to child _____

Please note:

- Club opening dates will be the same as St Joseph's primary school.
- We are Ofsted registered
- A minimum of 1 working days' notice is required to book or cancel a booked session.
- Sessions must be booked using Famly. A login will be provided during registration. Verbal or email bookings will incur an admin fee of £1.
- Should your child miss a booked session[s] for any reason, no refunds or credits will be made and sessions cannot be made up at a later date.
- Late pick up will incur an additional charge of £15.00 for each 10 minute slot after pick up time or part thereof. Please read our 'Left behind child' policy for further details.
- 48 hour vomiting or diarrhoea exclusion policy.
- Our behaviour policy encourages positive behaviour by members for the benefit of all. If the behaviour of a member affects other members we reserve all rights in line with our policy.
- Payment by internet banking or voucher provider.
- We reserve the rights to ultimately refuse admission if fees are not paid.
- A maximum of three sessions per half term may be booked with short notice, subject to:
 - D2D session availability
 - Children are fully registered with D2D in advance (no registration fee)

For any queries please contact the office.

I have read the key points and, if offered a place, will accept the same as part of the full terms and conditions **YES/NO**

Parent Name

Contact phone

Contact email.....

Signed

Date